

# The Work Number<sup>®</sup>

For Employees



**EQUIFAX**

Workforce  
Solutions

# The Work Number Login for Employees

Visit [employees.theworknumber.com](https://employees.theworknumber.com) and select 'Log In'

The screenshot displays the Equifax Work Number website interface. At the top left is the Equifax logo, followed by the text 'The Work Number'. To the right of this are navigation links: 'Your Data Report', 'Dispute Your Data', and 'Freeze Your Data', along with a search icon. In the top right corner, there is a 'Log In' button with a right-pointing arrow. The main content area features the heading 'Manage Your Employment Data' in a large, dark font. Below this heading is a paragraph of text: 'Access and manage your employment and income data stored in The Work Number® database. You can start by logging in to view your information electronically. It's a simpler and faster way to review your information.' Underneath the paragraph are two links: 'Sign Up For Access →' and 'Already Have an Account? Log in Here.' To the right of the text is a photograph of a smiling man in a blue jacket holding a tablet. The entire screenshot is overlaid with decorative orange dotted lines and geometric shapes like circles and arcs.



EQUIFAX | The Work Number VERIFICATION SERVICES

← Back

### Find your employer below. <sup>1</sup>

**i** This search does not include all employers who contribute data to The Work Number. If you do not see your employer through the search below and would like to request your Employment Data Report (EDR), please do so through [one of the other available channels](#).

Search Employers

I'm not a robot 

**Anywhere (and subsidiaries) Employer Code = 12675**

**Important note for Verifiers:** This search does not include all employers who contribute data to The Work Number.

The information provided here is an unofficial report, intended for personal use by the employee-recipient only. It is not intended for verification purposes. Using this document for consumer verification purposes could constitute a violation of the Fair Credit Reporting Act. If someone is asking you to provide verification of employment or income, please contact your employer.

Employee enters their employer name and selects correct listing from pop-up menu.

### Welcome! Please log in below.

User ID:

[Forgot User ID?](#)

**Register Now!**

First time User?  
[Click here](#) to register.

If this is your first time, select "Register Now". If you're a returning user, enter your username and password



## Find your employer below.

 This search does not include all employers who contribute data to The Work Number. If you see your employer through the search below and would like to request your Employment Data Report (EDR), please do so through [one of the other available channels](#).

If an employee has questions about the login process, a support slideout is available for FAQs.

### Help

### Frequently Asked Questions

- What is The Work Number? 
- What data is shared with The Work Number? 
- What is a verification used for? 
- What is an employer code? 
- How do I log in to The Work Number? 
- What if I don't want to create an account? 
- How can I search for my employer? 
- What if my employer name is showing multiple times? 
- I cannot find my employer, what should I do? 
- What is an Employment Data Report? 
- What information do I need to access my Employment Data Report (EDR)? 

[View More FAQs](#)

## Phone Support

If you are experiencing technical issues or have additional questions, assistance is available.

### Call Equifax Customer Care Team

Toll Free: 1(800) 996-7566  
Monday - Friday  
7:00 AM - 8:00 PM CT (Excluding Holidays)

If the employee needs further assistance, they can select the "Agent Assist" feature from the Phone Support tab or in the footer of the page.

When prompted by a Customer Care Team member, you may click the Agent Assist button below to begin a screen sharing session.

Agent Assist 

**EQUIFAX** Employment Data Report Letters Center Salary Key Data Freeze Dispute Center ? U Hi, User

 **Employment Data Report**

Your Employment Data Report (EDR) includes all the employment information your employer(s) sent to The Work Number®. It also includes information about the verifiers that have requested your data in the past 24 months. Great care has been taken to report this information correctly.

Complete this form to download your instant Employment Data Report.

**Your State**

**Reason for Request**

**Sub Reason for Request**

**Who will you give this information to?**

**Include your full SSN?** ⓘ  
 Yes  No

 **Download Full Report**

**⚠ Some Employers are not Available Online**

If you have worked at any of the following companies, you will not receive a complete Employment Data Report online. You must [print the request form](#) and submit it manually for a complete report.

14817	Oregon State University
10396	State of California
10716	Tx Dept of Criminal Justice Human Resources HQ Employee Svs

 **Print Manual EDR Request Form**

**Need to make corrections? Dispute your data online** 

Is the information in your Employment Data Report inaccurate or incomplete? Under the [Fair Credit Reporting Act](#), you can dispute your information.

**Start A Dispute**

[A Summary of Your Rights Under the Fair Credit Reporting Act](#)

**Request an Employment Data Report:** Employment Data Reports (EDR) shows the information The Work Number has in your file at the time of your request. It also shows a list of verifiers who have procured your information in the past 24 months.



**EQUIFAX** Employment Data Report Letters Center Salary Key Data Freeze Dispute Center

Hi, User

### Employment Data Report

Your Employment Data Report (EDR) includes all the employment information your employer(s) sent to The Work Number®. It also includes information about the verifiers that have requested your data in the past 24 months. Great care has been taken to report this information correctly.

Complete this form to download your instant Employment Data Report.

**Your State**  
 Select One ▼

**Reason for Request**  
 Select one ▼

**Sub Reason for Request**  
 Select one ▼

**Who will you give this information to?**

**Include your full SSN?** ⓘ  
 Yes  No

**Download Full Report**

**⚠ Some Employers are not Available Online**

If you have worked at any of the following companies, you will not receive a complete Employment Data Report online. You must [print the request form](#) and submit it manually for a complete report.

14817	Oregon State University
10396	State of California
10716	Tx Dept of Criminal Justic Human Resources HQ Employee Svs

**Print Manual EDR Request Form**

**Need to make corrections? Dispute your data online**

Is the information in your Employment Data Report inaccurate or incomplete? Under the [Fair Credit Reporting Act](#), you can dispute your information.

**Start A Dispute**

A Summary of Your Rights Under the Fair Credit Reporting Act

Fill in the required fields

Select 'Download Full Report' to generate your Employment Data Report



# Understanding an Employment Data Report (EDR)



**The Work Number®**  
Employment Data Report

08/03/2023

Dear John,

Your Employment Data Report includes all employment and income data in your file and a list of all verifiers who have requested your data in the past 24 months. An important document titled "A Summary of Your Rights Under the Fair Credit Reporting Act" is included below. Great care has been taken to report this information correctly. If you would like to dispute your data, please visit: <https://theworknumber.com/solutions/consumers/employee-data-dispute>.

The information provided in this document is an unofficial report, intended for personal use by the employee-recipient only. Using this document for consumer verification purposes is not an authorized use of this document and does not meet industry verification standards. If someone is asking you to provide verification of employment or income, please direct them to [www.theworknumber.com](http://www.theworknumber.com). If you need further assistance or wish to dispute any information in your Employment Data Report, please contact our Client Service Center at 866-222-5880 Monday through Friday 8am-7pm CT or go to <https://theworknumber.com/solutions/consumers/employee-data-dispute>. Please reference case number #####. If you wish, you may also contact your employer(s) at the address indicated in each employment record. Certain fields within The Work Number verifications may be unavailable if the employer did not report the information; if the information provided by the employer was determined to be inaccurate, incomplete or unverifiable; or if applicable laws or regulations prevent the disclosure of the information.

Sincerely,  
The Work Number Service Team

Attachment  
MM, MS

Verifiers who have requested your data in the past 24 months

Date of Request:	05/19/2022
Organization Name:	Home Loan Network
Date of Request:	04/19/2022
Organization Name:	Home Loan Network / Enterprise USA, Inc.
Date of Request:	03/10/2022
Organization Name:	Home Loan Network / Enterprise USA, Inc.
Date of Request:	01/05/2022
Organization Name:	Home Loan Network
Date of Request:	11/22/2021
Organization Name:	Home Loan Network
Date of Request:	11/12/2020
Organization Name:	Home Loan Network
Date of Request:	11/11/2020
Organization Name:	Home Loan Network
Date of Request:	09/13/2020
Organization Name:	Home Loan Network
Date of Request:	09/01/2020
Organization Name:	Home Loan Network

### Employer Information for ABC Company

Employee Information	
Employee Name	John Doe
Date of Birth	1/1/1970
SSN	xxx-xx-3000
Employee Address	401 South 2nd Street Apartment 5, Madisoan NC, 63107-2454
Employee Phone Number	(555) 555-5555

  

Employer Information	
Employer Name	ABC Company
Employment Status	Active
Information Current as of	04/15/2020
Employer Code	3992848
Employer Address	BattleStarBattleStar, St Louis, MO 29949
Job Title	Customer Service Specialist
Total Time with Employer	12 Years, 7 Months
FEIN	1234567890
Division	--
Work Location (Job Site)	--



**Salary Key**

A salary key gives credentialed verifiers a numeric code that grants them one-time access to your income information.

Verifiers can only access your income and employment information if they have a permissible purpose. When a verifier needs a salary key, you can print it or email it with instructions through The Work Number. You may only have 3 active salary keys, and they are only active for 90 days.

**List of Generated Keys**

[Generate A Salary Key](#)

#48937479372	✓ ACTIVE
Date Created	02/10/2022
Expiration Date	03/10/2022
<a href="#">Email</a> <a href="#">PDF</a> <a href="#">Delete</a>	
	✗ EXPIRED
	⊖ USED

**Access your Employment Data Report (EDR)**

Gain transparency regarding your information in The Work Number database. You can request and review the information we have in your file and see those who have obtained your information.

**Generating a Salary Key -**  
 A salary key is a six-digit number that allows one-time access to your salary information. A verifier will advise when a salary key is needed. Salary keys are not commonly required.

Once on the **Salary Key** tab, the user can click on the “+ New Salary Key” to generate it. The page will refresh with the new Salary Key listed in the table with options to email, print, or delete.



**EQUIFAX** Employment Data Report Letters Center Salary Key Data Freeze Dispute Center ? E Hi, Eli ▾

 **Letters Center**

If you have letters for any active employers, you'll find them below. You may download these letters for your own records and review the information for accuracy.

**Enterprise USA** 1 Letter  
Customer Service Representative

 Immigration 

**There are a variety of letters we offer** 

**Immigration**  
Provides proof of employment and income to the U.S. Citizenship and Immigration Services when traveling internationally.

These documents are **not suitable** for use by lending institutions, credit agencies, pre-employment firms, property managers, or other private sector or social service agency entities who are determining an individual's eligibility for any employment, credit, governmental benefit or other purposes authorized under the FCRA. These letters **do not comply** with the underwriting requirements of Fannie Mae or Freddie Mac, nor does it satisfy other standards typically required.

**Generating an Immigration Verification -**  
Immigration Verifications can be used by US-based employees traveling internationally may need to periodically provide U.S. Citizenship and Immigration Services (USCIS) or government embassies with proof of employment and income information.



# Understanding an Immigration Verification

The Immigration Verification from Equifax is only valid for use by the U.S. Department of Homeland Security, U.S. Citizenship and Immigration Services, and Foreign Government Agencies and Embassies. It is not suitable for use by lending institutions, credit agencies, pre-employment firms, property managers, or other private sector entities. This verification does not comply with the underwriting requirements of Fannie Mae or Freddie Mac, nor does it satisfy other standards typically required for private industry verifications.



**EQUIFAX**<sup>®</sup>

| Workforce  
Solutions

Thank you!